

Denton Utility Commission
Meeting Minutes

December 13, 2017
4:00PM

- I. Scott Getchell called the meeting to order at 4:15PM and thanked all for attending
- II. Those in attendance were Mark Chandler, Scott Getchell, Adam Jones and Leroy Woomer
- III. On motion by Mr. Getchell, seconded by Mr. Woomer, the minutes of the October 11, 2017 meeting were unanimously approved into the record.
- IV. Open Issues
 - a) In reference to the Water/Sewer rate model the UC recommended that the Town Council fund the model updated. Don Mulrine reported money is in the budget to complete the update and that Mark Chandler will be MCET's point of contact for the Town. Scott has stated that he will start the process with Ed. The anticipated timeframe on this project is to hopefully begin in January 2018 and get the report back in March.
 - b) Mr. Getchell's progress update for the Wastewater Treatment Plant upgrade was discussed. Mr. Getchell stated that 95% of the plan is put together at this point and he has submitted it to the state. He is awaiting the states comments and hopefully we will have those soon in December or January. A soon as the comments are received and addressed, the bidding process will begin, hopefully February 2018.
 - c) There are no other open issues
- V. New Business
 - a) The Utility commission is requesting that the Town staff provide a tentative schedule for draft FY19 operating budgets to review. By March we should have reports to review and Scott wanted to alert us to this fact.
 - b) We also discussed 2018 meeting schedules and the necessity of meeting every month. We agreed that a meeting as necessary would be in the best interest for the board.

c) There was no additional new business.

VI. The meeting was adjourned at 4:45 PM

The next meeting is scheduled to be held at the Wastewater Treatment Facility on the 21st of February at 4:00 PM