REQUEST FOR PROPOSALS: PROFESSIONAL TANK MAINTENANCE SERVICE

OWNER: The Town of Denton, MD

GENERAL INFORMATION

The Town is requesting proposals from Professional Tank Maintenance Service Providers, and experienced in the inspecting, renovating, and preventive maintenance of potable water storage facilities.

The purpose of this Request for Proposal (RFP) are: 1) to provide interested Service Providers with sufficient information to enable them to submit a detailed proposal for review; 2) to set forth a systematic method of evaluation that will be fair and impartial to all interested Service Providers; and 3) to generate uniform Proposals for evaluation by the owner.

Each Service Provider must comply with all requirements for a regular Proposal as required by this RFP. Notice is hereby given to all Service Providers found to be defective or irregular in any respect may be rejected immediately. To facilitate comparative analysis and evaluation of Proposals, a uniform format shall be employed in structuring each Proposal. The required format will coincide with format detailed later in this request. The Service Providers degree of compliance with the requirements of this request will be a factor in the subsequent evaluation and award of the contract for the designated services. All instructions contained herein and attachments hereto shall constitute an integral part of this RFP.

Unless otherwise stated in the special instructions, the following general instructions will apply.

All Service Providers must be prepared to present suitable evidence of similar work recently completed or goods supplied.

The Town may reject a proposal if:

The service provider misstates or conceals any material fact in the proposal: or if,

The proposal does not strictly conform to the law or requirements of proposal: or if,

The proposal is conditional, except that the service provider may qualify his or her proposal for acceptance by the Town on an “all or none” basis or a “low item” basis. An “all or none” basis proposal must include all items upon which proposals are invited.

The Town may, however, reject all proposals whenever it is deemed in the best interest of the Town to do so and may reject any part or all. The Town may also waive any minor informalities or irregularities in any proposal.

No verbal instructions or verbal information to a proposing Service Providers will be binding. The written RFP will be considered clear and complete unless written attention is called to any apparent discrepancies or incompleteness before the opening of the proposals. Should any alterations to the RFP be deemed necessary by the Town, these alterations will be made in the form of written addenda which will be mailed or emailed to all interested Service Providers. These addenda shall then be considered as part of the RFP.

This RFP is not a bid. In the event the Town elects to negotiate with the successful Service Provider, any contract shall contain, at a minimum, the terms and conditions (or substantially the same terms and
conditions) as hereinafter stated. The Town reserves the right, in its sole discretion, to reject all submissions, reissue a subsequent RFP, terminate, restructure or amend this procurement process at any time. The final selection and contract negotiation rests solely with the Town.

The Town may not enter into a services contract with a Service Provider for the physical performance of services within the State of Maryland unless the Service Provider agrees to register and participate in the federal work authorization program to verify the employment authorization of all new employees and require agreement from its subcontractor Providers, and through the subcontractor Providers, the sub-subcontractor Providers, to register and participate in the federal work authorization program to verify the employment authorization of all new employees.

Subcontractor Providers are not exempt from a business license tax even though the general Service Provider may pay a tax on the full contract price of a project.

Service Providers shall comply with all local, state, and federal directives, orders, and laws as applicable to this proposal and subsequent contract(s).

All questions, comments, or clarifications should be directed to the Town’s contact:

Mark Chandler  
Town Of Denton  
650 Legion Road  
Denton, Maryland 21629  
410-479-5446  
mchandler@dentonmaryland.com

SUBMITTING INSTRUCTIONS

Questions pertaining to this document will only be accepted by email up to 5 days before the date proposals are due. Questions should be emailed to the attention of Mark Chandler, mchandler@dentonmaryland.com with the subject line “Tank Maintenance RFP”. All questions will be responded to by the Town within 5 working days and the question and answer dispersed to all Service Providers who requested a RFP.

Submission of a proposal will be considered as conclusive evidence of the service providers’ complete examination and understanding of the requirements of this Request of Proposals.

Each proposal must be enclosed in a sealed envelope, clearly marked on the outside, and delivered to the Town on the date and time stated in this RFP.

No proposals may be withdrawn later than 10:30 AM on the day of the proposal opening. No modifications, clarifications, or explanations of any proposals will be allowed after the sealed proposal is delivered to the Town Of Denton, 4 North Second Street, Denton MD 21629, Attn Mark Chandler.

NO PROPOSALS WILL BE ACCEPTED UNLESS SUBMITTED IN THE REQUIRED FORMAT HEREBIN. All proposals must be sealed, marked, and delivered in accordance with these instructions.

MISCELLANEOUS
Service Providers shall make all investigations necessary to thoroughly inform themselves regarding facilities for delivery of material and equipment and/or service to be performed as required by this documents condition. No plea of ignorance by the submitting Service Provider of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the proposed to make the necessary examination and investigations or failure to fulfill in every detail the requirements of the contract documents will be accepted as a basis for varying the requirements of the Town or the compensation to the vendor.

It is the responsibility of each prospective Service Provider interested in this proposal to inspect each tank prior to the submission of their proposal. All bidders are responsible for obtaining any information pertinent to the proper evaluation of each storage facility.

Each Service Provider is responsible for testing the current materials in place on the Tanks for hazardous content. All work must comply with OSHA Confined Space Entry, A.W.W.A., and N.S.F. Regulations.

The Service Provider agrees to indemnify and save harmless the Town, its representatives, employees, and agents from all claims, demands, actions, suits, and liabilities arising from the Service Provider’s own fault or negligence or through the negligence or fault of the manufacturer of goods supplied by the Service Provider. This obligation shall extend to and include all litigation costs and reasonable attorney fees incurred by the Town in response to such claims, demands, actions, or liabilities, provided it is ultimately determined that such claims result from the Service Provider’s or manufacturer’s fault or negligence.

The Service Provider shall not assign or otherwise transfer any of its responsibilities or obligations under the contract to any other person or entity without prior written consent of the Town.

Any changes in specifications, after the purchase order/contract has been awarded, must be with the written consent of the Town; otherwise, the responsibility for such changes shall be with the service provider.

In the event the successful Service Provider fails or refuses to execute a formal written contract with the Town in form and content acceptable to the Town within ten [10] days after notice of acceptance of his or her proposal, their proposal may be revoked, and all obligations of the Town in connection with the proposal will be canceled.

REQUEST FOR PROFESSIONAL WATER TANK MAINTENANCE PROVIDER

The Town of Denton, MD intent is to outsource the administration, management, inspections, repairs, and cyclic renovation of the Town’s Water Storage tanks.

The objective with outsourcing the service is to ensure the Towns water storage tanks are:
1. Compliant with OSHA, NSF, and AWWA standards.
2. The interiors surfaces of each tank are sanitary, protected, and renovated accordingly.
3. The exteriors are protected, visually appealing to the community, and renovated accordingly.

MINIMUM QUALIFICATIONS OF PROPOSING SERVICE PROVIDERS

For your firm to be considered, the Town is requiring the following minimum qualifications:
• A proposing Service Provider must demonstrate a minimum of fifty (50) current maintenance management contracts. Provide a contact list, with names and telephone numbers, of at least five (5) current management clients.

• A proposing Service Provider must have been in business a minimum of twenty-five (25) years, and have no current pending litigation.

• An administrative contact, directly employed by the Service Provider, located within a reasonable driving distance to provide serviceability deemed appropriate by the Town.

• The Service Provider can meet the minimum insurance coverage demanded with a provider with AM Best rating of A- or better. The required minimum insurance demanded by the Town is outlined in Attachment A at the end of the RFP document.

EVALUATION AND SELECTION

The Town will evaluate each qualified Professional Water Tank Maintenance Service Provider and select a single provider based on criteria deemed important to choosing a competent provider to provide the type of work and services outlined in this RFP. Each Service Provider submitting a response will be ranked by the following criteria listed below:

- Professionalism and completeness of their submittal.
- The detail in which the proposed service is described.
- Experience and references.
- Qualifications and capabilities.
- Proposed costs.
- Insurance Coverage.

Submittals should include all pertinent information related to the selection criteria.

DESCRIPTION OF REQUESTED SERVICES

A successful Professional Service Provider will communicate through their response that they meet the qualifications, possess the experience, capability, and capacity to achieve the Town’s maintenance objectives.

Listed below are detail descriptions of the essential services the selected provider will be responsible for performing.

ADMINISTRATIVE

The selected Service Provider will provide a competent Administrative contact directly employed and supervised by the Service Provider and who is entitled to represent the Company for and in the management of services outlined in the agreement.

The Administrative Contact will be responsible for:

- Acting as a single point of contact representing the provider for subjects related to the delivery of services, customer satisfaction, and dispute resolution.
- Certifying compliance with the General Terms and Conditions of the agreement.

INSPECTION & EVALUATION
The selected Service Provider will provide trained personnel directly employed and supervised by the Service Provider to perform all inspections. Reference ANSI / AWWA D101-53 (R86), Inspecting and Repairing Steel Water Tanks, Standpipes, Reservoirs, and Elevated Tanks for Water Storage.

- Each tank must be visually inspected, at a minimum, once in any twelve-month period. If conditions warrant, additional visual inspections should be performed at no additional cost.
  - All observations will be documented in a concise report with supporting photographs.
  - The tanks compliance with regulatory standards and regulations will be documented in a single page compliance report with supporting photographs.
- Any repairs and/or renovations shall be inspected for compliance quality and projects documented.
- A qualified representative of the selected Service Provider, acceptable to the Town, may perform the physical inspections.

If any of the inspections are to be performed by a sub-Service Provider and not direct employees, it must be indicated in your proposal document.

**WATER QUALITY**

The selected Service Provider will provide trained personnel directly employed and supervised by the Service Provider to provide all labor, equipment, and materials to clean, inspect, and disinfect each water storage tank identified in this RFP. Wash out disinfection services shall include but not be limited to:

- Each water tank will be washed out, inspected, and disinfected following American Water Works Association (AWWA) C652 Standards or as often as local conditions require.
- Washouts shall be performed following AWWA Standards D652-86 Spray Method 2 Standards for Potable Water Tank disinfecting.
- All observations will be documented in a concise report with supporting photographs.
  - The tanks compliance with regulatory standards and regulations will be documented in a single page compliance report with supporting photographs.
- A qualified representative of the selected Service Provider, acceptable to the Town, may perform the physical inspections.

If any water quality related work is to be performed by a sub-Service Provider and not direct employees, it must be indicated in your proposal document.

**RENOVATION SERVICES**

The selected Service Provider will provide trained personnel directly employed and supervised by the Service Provider to provide the experience, support, equipment, labor, and materials necessary to perform the schedule and scope of work. Reference AWWA Standard D101 Painting Steel Water Storage Tanks.

**FUTURE MAINTENANCE SERVICES**

The selected Service Provider will provide trained personnel directly employed and supervised by the Service Provider to provide the experience, support, equipment, labor, and materials necessary to perform any repairs and interior / exterior renovations. Reference AWWA Standard D101 Painting Steel Water Storage Tanks.
• Projected exterior renovation cycles should foremost ensure the structure is protected. Notwithstanding, the Town expects a tank to be kept visually appealing and will not accept visible surface imperfections, blistering, cracking, flaking paint or excessive chalking. Re-coating of the exterior of a tank shall be performed in **8 year cycles** scheduled from the first scheduled re-coating. Note that the Service Provider will be responsible for addressing any premature coating failure to ensure a tank to be protected and kept visually appealing.

• Projected interior renovation cycles should foremost ensure the structure is protected. Notwithstanding, the Town expects the interior of a tank to be free of any visible surface imperfections, blistering, cracking, flaking paint or corrosion. Renovating of the interior of a tank shall be performed in **15 year cycles** scheduled from the first scheduled renovation. Note that the Service Provider will be responsible for addressing any premature coating failure to ensure a tank to be protected and sanitary.

It is the responsibility of the Service Provider to schedule and specify a scope of work that achieves both the Town’s maintenance objective and cycle criteria. Submitting Service Providers must chronicle in their response a plan and method they plan to utilize to meet the Town’s maintenance objective. A complete response should incorporate, at a minimum, a model scope of work, type of coating options, and proposed exterior / interior coating cycle objectives.

**MISCELLANEOUS SERVICES**

The selected Service Provider must provide the expertise, support, equipment, labor, and materials critical to perform long-term maintenance and safeguard stored water quality. Miscellaneous Services shall include, but may not be limited to:

• Maintenance related project consulting, management, and scheduling.
• Structural repair consulting, management, engineering, and emergency repairs services.
• Protection of any surrounding buildings, houses, vehicles, boats, bodies of water and any other property in the immediate vicinity of a painting operation.
• Project consulting or management of cellular phone installations.
• Support services, products, material, and installation expertise of water quality technologies, for water storage facilities.

**CONTRACTUAL AGREEMENT**

The successful Service Provider agrees to execute a formal written contract in form and content acceptable to the Town. The elements of an acceptable contract obligates the provider to administer, manage, inspect, repair, and renovate the Town’s Water Storage tanks for a period of one (1) year for a single all-inclusive fee.

• The Agreement for Professional Services may be renewed for an indefinite period of time.
  - The Town will retain the right to cancel the service agreement at any time for reasons which include but are not limited to misrepresentation, service provider’s best endeavors, and/or the Town’s failure to budget monies. However, the Service Provider *may not cancel the contract for any reason other than non-payment by the Town.*
The Town agrees to give the provider written notice of cancellation and sixty (60) days from the date of notice, to complete any work to the satisfaction of officials and invoice for the work completed.

- If the agreement is cancelled, the Town will only be responsible for the cost of the work completed up to the date of cancellation.

- In the event the Town elects to renew the agreement, the Town and the Service Provider agree to continue services for a single cost for a successive one (1) year period.
  - The renewed fee may be adjusted for inflation. Any increase will be limited to the immediate prior year’s fee amount plus the percentage of change in the Consumer Price Index (CPI) for that previous year.
  - Should there be a decrease in the percentage of change in the CPI, the Town shall benefit and the fee decreased by that amount of change.
  - The Town and the provider shall agree upon the specific CPI report that will govern the inflationary adjustment.

- The proposing company agrees to subject itself to the jurisdiction and venue of the Circuit Courts in Caroline County and the State of Maryland as to all matters and disputes arising or to arise under the contract and the performance thereof.

- The Town requests the option to be invoiced monthly, quarterly, semi-annual, or annually.

**INSURANCE REQUIREMENTS**

Reference **Attachment A** for minimum coverage outline detailing the levels of insurance required by the Town to accept a contractual obligation.

**WATER STORAGE FACILITIES**

The Town is considering the following water storage tanks for the service:

<table>
<thead>
<tr>
<th>Tank Name</th>
<th>Capacity</th>
<th>Design</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gay Street Tower</td>
<td>.100 MG</td>
<td>Elevated</td>
<td>Denton, MD</td>
</tr>
<tr>
<td>Industrial Park Tower</td>
<td>.300 MG</td>
<td>Elevated</td>
<td>Denton, MD</td>
</tr>
<tr>
<td>Camp Road Tower</td>
<td>.300 MG</td>
<td>Elevated</td>
<td>Denton, MD</td>
</tr>
</tbody>
</table>

**PROPOSAL SUBMITTAL FORMAT**

The purpose of this RFP is: 1) to provide interested Service Providers with sufficient information to enable them to submit a detailed proposal for review; 2) to set forth a systematic method of evaluation that will be fair and impartial to all interested Service Providers; and 3) to generate uniform Proposals for evaluation by the owner.
To facilitate comparative analysis and evaluation of Proposals, a uniform format shall be employed in structuring each Proposal. The Town asks that a Service Provider response follow the order listed below.

1. **ADMINISTRATION & MANAGE OF SERVICE**
   Summarize that your firm fulfills the qualifications to satisfy the Town’s maintenance objective.
   - Brief resume summarizing the experience of all the individuals who will be responsible for providing services to the Town.
   - Identify the administrative contact.
   - A proposing Service Provider must have been in business a minimum of twenty-five (25) years, and have no current pending litigation.
   - Evidence of the minimum of fifty (50) current maintenance management contracts with contact list.

2. **SERVICE PROVIDERS QUALIFICATIONS**
   Briefly describe your approach and program to satisfy the Town’s maintenance objective.
   - A concise narrative introducing your firm detailing your capabilities.
   - Demonstrate your insurance provider meets the minimum insurance demanded by the Town.

3. **VISUAL INSPECTIONS**
   Briefly describe your approach and schedule to satisfy the Town’s maintenance objective.

4. **WASH OUT INSPECTIONS & WATER QUALITY**
   Briefly describe your approach and schedule to satisfy the Town’s maintenance objective.

5. **EXTERIOR & INTERIOR RENOVATIONS**
   Briefly describe your specifications and schedule to satisfy the Town’s maintenance objective.
   - Establish a schedule of inspections, washouts, repairs, and renovations.
   - A complete response should incorporate, at a minimum, a model scope of work, type of coating options, and proposed exterior / interior coating cycle objectives.

6. **MAINTENANCE OBJECTIVE AND CYCLE CRITERIA (FUTURE)**
   Briefly describe your scope(s) of work and cyclic approach to satisfy the Town’s maintenance objective.

7. **SUBCONTRACTING**
   - The Firm shall list all subcontractor Providers who will be providing subcontracting services under this agreement. The Water Tank Management Service Provider must perform at least 50% of all services and scope of work with their own employees.
   - To be approved to provide services under this contract, all subcontractor Providers must be approved by the Town and meet all the minimum qualifications outlined in this RFP document.
   - Include a brief summary of each subcontractor Provider’s qualification, experience, and capacity.
   - Include documentation that the subcontractor Provider(s) comply with the federal work authorization program.
   - Before any work is performed, the Town must be notified immediately of any changes in the subcontractor Providers performing services.
8. PROPOSED COST OF THE MAINTENANCE SERVICE
Affirm you agree to execute a formal written contract in form, content, and cost acceptable to the Town.

- Clearly identify the initial annual fee for the proposed Management Services.
- Detail the individual cost of any upfront repairs or major renovations.
  - If the upfront cost of major repairs and renovations are spread, chart the number of years in the spread and the annual amount.
- Account for all cost the Town will be obligated to pay if the agreement is cancelled.

9. INSURANCE REQUIREMENTS
- An insurance certificate detailing the levels of insurance required by the Town to accept a contractual obligation.

REFERENCE SPECIFICATIONS AND STANDARDS
1. Without limiting the general aspects of other requirements, all surface preparation, coating and painting of interior and exterior surfaces shall conform to the applicable requirements of the following:
   a. Manufacturer’s printed instructions.
   c. SSPC – Steel Structures Painting Council.
   d. AWWA D102-97 & C652-92 (Sterilization).
   e. ANSI / NSF Standard 61.
   f. Metal Ladder Manufacturer’s Association – Specification for ladders and Scaffolds.
   g. UL Requirement for Ladders and Scaffolds.
2. The Town’s decision shall be final as to the interpretation and/or conflict between any of the referenced specifications and standards contained herein.

QUALITY ASSURANCE
1. Workmanship shall be performed by skilled workman thoroughly trained in necessary crafts and completely familiar with specific requirements and methods specified herein.
2. High pressure washing of the exterior surfaces shall be performed only by personnel dedicated to quality. This is critical to the quality and results expected by the owner or owner’s representative. The Service Provider will be asked to remove anyone from the work force who is observed performing unsatisfactory or unacceptable work results.
3. Media blasting of the interior surfaces shall be performed only by personnel dedicated to quality. This is critical to the quality and results expected by the owner or owner’s representative. The Service Provider will be asked to remove anyone from the work force who is observed performing unsatisfactory or unacceptable work results.
4. Only personnel dedicated to quality and proven capable of proper applications of each material will apply all coating. Areas are to be protected as required to guarantee cut-in areas are neat and not recklessly sprayed or rolled with various colors. Final appearance is expected to be proper thickness, smoothness, and semi-gloss in appearance. Service Provider will be asked to
remove from the work force anyone who is observed performing unsatisfactory or unacceptable work/results.

5. All material shall be from one manufacture and no cross coating allowed between primers and finish coats. Over thinning of materials which results in runs, etc. will be unacceptable. Service Provider will be asked to remove anyone from the work force who creates excessive paint “runs” which require brushing out, troweling or smoothing out with scraper blades.

DELIVERY, HANDLING AND STORAGE OF MATERIAL

1. Deliver all material to the site in original, new, unopened containers, labeled and bearing the manufacturer’s name, stock number, product number, and brand name, contents by volume, instructions for mixing, and reducing and application instructions.

2. Provide adequate storage facilities designed exclusively for the purpose of paint storage and mixing. Facility area shall be located away from open flames, be well ventilated, and capable of maintaining ambient storage temperature of no less than 45 degrees F.

3. Paint, coatings, reducing agents, and other solvents must be stored in original containers until opened; if not re-sealable, then must be transferred to UL approved safety containers. Provide proper ventilation, personnel protection and fire protection for storage and use of it.

4. Submit any manufacturer’s literature or other data required certifying compliance with requirements and the systems specified herein.

5. Comply with requirements set forth by Occupational Safety and Health Act for Storage and use of painting materials and equipment.

SURFACE PREPARATION

1. Perform preparation and cleaning procedures shall be in strict accordance with manufacturer’s instructions for each substrate condition.

2. When the scope of work calls for over coating, areas shall be washed down with clean water at a minimum pressure of 4000 PSI. Each pressure washer shall be equipped with Constant Speed Turbo Nozzles and used in all areas, where the coating adherence is questionable. Use of Standard fan type nozzles on pressure washer will be acceptable when conditions warrant.

3. All rusted areas must be power tooled cleaned, hand wire brushed at a minimum, to guarantee adhesion prior to primer application. All rusted areas shall be cleaned prior to priming.

APPLICATION

1. Paint shall only be applied following the manufacturer’s Product Data Sheet for the series of paint specified herein.

2. Maintain proper ventilation in areas of work to alleviate volatile solvents evaporating from coating material.

3. Application of a coating shall be by brush, roller, mitt, or spray and in accordance with the scope of work and/or manufacturer’s recommendations. All material shall be evenly applied to form a smooth, continuous, unbroken coating. Drips, runs, sags, or pinholes shall not be acceptable.

4. Provide proper application equipment, including ladders, scaffolding, masking materials, and tools to successfully perform quality work.

5. All Ladders and scaffolding shall meet or exceed UL requirements and Metal Ladder Manufacturer’s Association.

PART 2 – WATER TANK RENOVATION
SITE LIABILITY

1. Extreme diligence shall be taken to ensure that all blast media, debris, and trash is contained to the tank site. Corrective action will be at no expense to the owner.
2. Extreme diligence shall be taken to ensure that any surrounding vehicles, equipment, hardware, fixtures, materials, etc. are protected against paint spillage and/or over spray, etc. Such damage or over spray shall be corrected at no expense to the owner.
3. Service Provider shall be responsible for providing warning signs at all property entrances, which will be displayed for incoming vehicles any time painting activities are in process.

REPAIRS

1. Any repairs identified during the renovation shall be documented in writing and submitted to the Owner. Written repair submittals should include a detailed description of the deficiency, recommended scope of work, and the schedule for completing the repair. Any and all repairs to be encountered are to be included in this service at no additional expense to the Town of Denton.

INTERIOR DISINFECTION = All tanks

1. After the interior liner has properly cured, the interior surfaces shall be disinfected per A.W.W.A. Spray Method No. 2 (200 PPM).
2. The Tank shall be sealed and made ready for service.

CLEAN UP

1. Upon completion of the work, all staging, scaffolding and containers shall be removed from the site. At no cost to the Owner, any damage to surfaces resulting from the work shall be cleaned, repaired, or refinished to the satisfaction of the owner or representative.
2. Abrasive blast debris generated will be tested for the 8 RCRA heavy metals using the TCLP Method.

All abrasive blast debris will be disposed of in accordance with applicable Federal, State, and Local regulations.
Attachment A – Insurance Coverage

1. Insurance coverage specified herein constitutes the minimum requirements and said requirements shall in no way lessen or limit the liability of the Service Provider and any subcontractor Providers. The Service Provider and any subcontractor Provider shall procure and maintain at his or her own expense any additional kinds and amounts of insurance that, in his or her own judgment, may be necessary for his or her proper protection in the prosecution of the work.

2. The Service Provider shall carry insurance as prescribed herein and all policies shall be with a company satisfactory to the Owner.

3. If a part of this contract is sublet, the Service Provider shall require each subcontractor Provider to carry insurance of the same kind and in like amounts as carried by the prime Service Provider.

4. Certificates of insurance shall state that ten (10) days written notice will be given to the Owner before the policy is canceled or changed. No Service Provider or subcontractor Provider will be allowed to start any work on this contract until certificates of all insurance required herein are filed and approved by the Officials. The certificates shall show the type, amount, class of operations covered, effective dates, and the dates of expiration of policies. The Service Provider shall secure and maintain in effect for the period of the contract and pay all premiums for the following kinds and amount of insurance.

   a. General Liability
      i. Each Occurrence Minimum Amount of Coverage - $1,000,000
      ii. General Aggregate Minimum Amount of Coverage - $2,000,000

   b. Automobile Liability
      i. Combined Single Limit Minimum Amount of Coverage - $1,000,000

   c. Worker Compensation and Employer's Liability
      i. Each Accident / Disease Minimum Amount of Coverage - $1,000,000
      ii. Policy limit must be listed on the submitted certificate.

   d. Pollution Liability
      i. Each Occurrence Minimum Amount of Coverage - $1,000,000
      ii. General Aggregate Minimum Amount of Coverage - $2,000,000

   e. Professional Liability
      i. Each Occurrence Minimum Amount of Coverage - $1,000,000
      ii. General Aggregate Minimum Amount of Coverage - $2,000,000

   f. Umbrella Liability Coverage
      i. The Service Provider should carry some form of umbrella coverage adequate to fully cover the insurable portion of the project for the benefit of the owner, the prime Contractor, and Subcontractor as their interest may appear.
      ii. Umbrella or other type of coverage should be detailed in the Service Provider’s insurance certificate submitted with their proposal.