

Denton Utility Commission
Meeting Minutes

May 18, 2022
4:00PM

- I. Mr. Getchell called the meeting to order at 4:02 PM and thanked all that were in attendance.
- II. Those in attendance were Councilperson Lister, Scott Getchell, Adam Jones and Don Mulrine.
- III. Minutes for March 23rd Meeting will be approved at next Commission meeting as we did not have a quorum.
- IV. Open Issues
 - a. **Water Main Replacement Project** – Mr. Mulrine stated he has submitted the initial engineering documents to MDE to get the Franklin Street project started. The loan for the project closes on the 23rd of June.
 - b. **Water & Sewer Budgets** – Mr. Mulrine stated that we should have the budgets in early August.
 - c. **WWTP Sludge Management Project** – There was an email shared from Mr. Getchell from Mr. Chandler that stated that he had spoken with Bob Andryszak and he will reach out to MDE to find out what contract they require between them and Denton for the PER / ER agreement. He asked if Mr. Chandler wanted him to reach out to USDA and MDE and it was disclosed that the Town wasn't interested in using USDA.
 - d. **Capital Improvement Plan** – The town has been working on the plan the past couple months and as they are putting the plan together. There is some needed equipment and minor improvements. Well #6 will need to be updated.
 - e. **ARPA Funding** – It was discussed that the WWTP is taking up some of the funding for the Water/Sewer project on Camp Rd. A project priority list will be made and will be matched up with qualified funding.

- f. **Simple Fiber** – Simple Fiber has had meetings with MD broadband and the county. The current project is trying to get internet to 2nd and 3rd Street using the tubes/conduit. Equipment delays are still an issue and they are looking at 20-week lead time to get the equipment.
- g. **CCHS** – Getchell submitted updated water usage for the new Choptank Community Health Systems building. The Commission to decide if a credit is due. ***This was deferred to next meeting.***
- h. **Easton Utilities** – Mr. Lister provided an update on the joint meeting with Easton Utilities. An email was sent and had not gotten a response for dates yet. Once we get more info it will be passed on to the commission.
- i. **Well #3** – Mr. Chandler provided an update on the well status stating that the pump was replaced and issued has been solved.
- j. **Other Open Issues** - None

V. New Business

a. **Other New Business**

- i. Well #6 – Mr. Chandler shared an email stating that the motor is going to fail soon. All 3 legs are going to ground and occasionally the VFD stops the motor. Rick Shulties came onsite and confirmed my meg test readings, and we are both of the opinion to run it until it fails. If we are fortunate enough to make it to the next Fiscal Year, it will be put in the Capital Outlay budget and I will continue running it until it fails
- ii. IWORQ Software – Mr. Chandler shared an email updating the commission on the IWORQ Asset Management Software stating that, the town has invested in IWORQ asset management software. On my end I am in the process of adding assets to the system. This is a very long and cumbersome task but once we go live, it will be advantageous. We will be able to track assets, expenditures, interact in the field, create work orders, track work orders, schedule maintenance and track maintenance and reports can be created for all.

VI. Adjournment

- a. Meeting adjourned. The next meeting will be scheduled by Mr. Getchell with the Commission. It is planned to be an in person meeting with a virtual meeting option.

Respectfully Submitted,

Adam Jones, Secretary