

Denton Utility Commission
Meeting Minutes

November 16, 2022

4:00PM

- I. Mr. Woomer called the meeting to order at 4:03 PM and thanked all that were in attendance.
- II. Those in attendance were Councilperson Lister, Leroy Woomer, Adam Jones, Scott Hollingsworth, Lee Tillery, Mark Chandler, Scott Getchell, Don Mulrine and Guest Karen Monteith.
- III. Minutes for October 12th Meeting was approved on motion by Mr. Hollingsworth and seconded by Mr. Woomer. No discussion and unanimously approved.
- IV. Open Issues
 - a. **Water Main Replacement Project** – Mr. Getchell stated that the contractor (ECM) that was awarded the job has been nonresponsive for several weeks. There had been some price changes and the town has asked for a new schedule of values. We finally received an email from the contractor that states that we should be getting the schedule of values within a week.
 - b. **Water & Sewer Budgets** – Mr. Getchell provided budget summary for both the water and sewer budgets for FY23. Mr. Getchell states that these are preliminary budgets and there will be a 5-year capital plan that will correspond with the budgets. The current request is that the budgets are reviewed and recommended for approval by the town council. Councilperson Listed requested that the budgets reflect the costs for an updated rate study to make sure we are still on trend from the original price increases. There was some discussion regarding upcoming expenses from an equipment and infrastructure perspective. Mr. Hollingsworth made a motion second by Mr. Woomer. All approved to be sent to the Town Council with a recommendation for approval with changes to add rate study monies to the budget.
 - c. **WWTP Sludge Management Project** – Mr. Getchell reported that the town hired an engineer to complete engineering report to be

submitted to us with the recommended path forward with associated costs that will allow us to apply for funding. We should have a draft by the end of the year this allows time to get the application to the Dept of the Environment to get an answer on funding.

- d. **Capital Improvement Plan** – Mr. Mulrine stated that this was addressed in the budget plans. More to come in future meetings.
- e. **ARPA Funding** – ARPA funding is being used to purchase/replace items. i.e. blowers, grit machine and Water/Sewer upgrades. See previous meetings. Nothing further to report.
- f. **Simple Fiber** – Mr. Mulrine reported that to date Simple Fiber has laid almost a mile of fiber and conduit already. They have picked up some customers for internet service. They are continuing to expand and looking for opportunities to expand within the town of Denton.
- g. **Well #6** – Mr. Getchell reported that the town is still waiting on procuring new electrical components to make sure the replacement well pump motor is protected. Once we get budget approved, we can get electronics ordered and installation taken care of.
- h. **iWorq Software** – Mr. Chandler reported that the town is still in the process of moving asset database to the software. This allows for tracking/reporting of all the assets/equipment and life cycle. Implementation a little over 50% right now.
- i. **Natural Gas Discussion** – No new updates.
- j. **Other Open Issues** - None

V. New Business

- a. **UC Position** – With the addition of Mr. Lee Tillery to the UC board the board is fully staffed. With the board being fully staffed it was recommended by Mr. Getchell that we should appoint a Vice Chair. Mr. Lee Tillery was appointed and accepted the position.
- b. **Other New Business**
 - i. No other new business

VI. Adjournment

- a. Meeting adjourned at 4:55 PM. The next meeting will be on 01/11/2022. It is planned to be an in person meeting with a virtual meeting option.

Respectfully Submitted,

Adam Jones, Secretary