

Denton Utility Commission

Meeting Minutes

January 26, 2022

4:00PM

- I. Mr. Getchell called the meeting to order at 4:00 PM and thanked all that were in attendance.
- II. Those in attendance were Councilperson Lister, Scott Getchell, Adam Jones, Leroy Woomeer, Don Mulrine, Mark Chandler and Phil Clark
- III. On motion by Mr. Getchell and Second by Mr. Woomeer the minutes for the meeting from November 17, 2021 were unanimously approved.
- IV. Open Issues
 - a. **Water Main Replacement Project** – Mr. Mulrine stated that Lisa received correspondence back from bond council this week. Once we get approval from Bond council we can send to MDE. Once the project is received by MDE we can look at starting project.
 - b. **Water & Sewer Budgets** – The budgets are underway and the town is currently working on capital budgets. Maybe look at doing another rate study update since we are coming up on 4 years since the last study. This would likely take place in July.
 - c. **WWTP Sludge Management Project** – It was discussed that the town is getting ready to advertise RFP (for engineering services) for a preliminary report for the project. This is a small portion of the project however, this will get us started. Advertising for the bid opening should be 1st week of March.
 - d. **Capital Improvement Plan** – As discussed at last month's meeting the town is looking at putting in valve system in town to help with the shut off of water. This helps restrict how much of the water and sewer the town has to shut down for affected areas.
 - e. **ARPA Funding** – Mr. Chandler has started the process to purchase 2 new blowers for the BIOLAC in addition to also purchasing a grit machine. An engineer is looking at expanding the water/sewer service area as part of additional projects.

- f. **UC Positions for 2022** – There were recommendations for Mr. Getchell remain Chair and having Mr. Woomer move into Vice Chair position on the board. Mr. Jones to remain on as secretary and Mr. McCullough will move to member at large.
- g. **Simple Fiber** - The commission was presented with a copy of the draft agreement between the town and Simple Fiber. The commission will review and have an additional meeting with Simple Fiber to ask additional questions if we have any.
- h. **Other Open Issues** - None

V. New Business

- a. The town is working on a permitting system in the town with planning and zoning. The town is reviewing a system called iworq system to use on the public works side. The town is putting out an RFP for the services needed on the permitting system. The system the town is looking at will help with asset management and will help track labor, work, orders and planning.

VI. Adjournment

- a. Meeting adjourned at 4:46 PM. The next meeting will be scheduled by Mr. Getchell with the Commission. It is planned to be an in person meeting with a virtual meeting option.

Respectfully Submitted,

Adam Jones, Secretary