

**Denton Utility Commission**  
**Meeting Minutes**

May 15, 2024  
4:00PM

- I. Mr. Woomer called the meeting to order at 4:00 PM and thanked all that were in attendance.
- II. Those in attendance were Leroy Woomer, Lee Tillery, Adam Jones, Scott Getchell, Mark Chandler, and Councilperson Lister.
- III. Minutes for April 17, 2024, meeting was approved on motion by Mr. Jones and seconded by Mr. Woomer. No discussion and unanimously approved.
- IV. Open Issues
  - a. **Waterworth** – Mr. Getchell reported that the analysis needs to be based on the proposed water and sewer budget. The Town Council will be reviewing the proposed budgets for approval and this needs to be done before we can get the analysis completed.
  - b. **Water Main Replacement Project** – Mr. Getchell mentioned the close out meeting will be scheduled, we don't have a date yet. We have reason to believe that SHA will be satisfied with the punchout list, and we can move forward with closing out project.
  - c. **Water/Sewer Extensions (ARPA Funding)** – Mr. Getchell reported that W/S lines done; and the base paving has been put down. Striping will soon to be done and we will be at substantial completion. At that time we will be down to punch-list items.
  - d. **Water & Sewer Budgets** – Mr. Getchell presented copies of the budget to the Commission for review and discussion. There were some minor changes to the water fund budget presented last month, both on the revenues and expenses presented previously. Similar to the water fund budget there were some minor changes to the sewer fund budget compared to the budget presented last month. All changes were discussed and understood by the commission. It was noted by Mr. Getchell that the budget does ensure that we are at a 25% reserve requirement for the W/S budgets. The question was raised by Mr. Lister about larger W/S projects and how we would

fund them. Mr. Getchell noted that for the larger projects mentioned the town would reach out to grant funding sources to fund those projects. Motion by Mr. Jones, second by Mr. Woomer, unanimously approved to make a recommendation to present the W/S budgets to the Town Council to adopt the proposed budgets.

- e. **Simple Fiber** – Mr. Getchell noted that there are no new updates.
- f. **Third Pillar Floating Solar** – Mr. Getchell noted that there are no new updates.
- g. **NLC Service Line Program** – The representative was on a Zoom call to answer the following questions from the commission (Please note the question in **bold** and the response from the representative):
  - i. **Who is liable for damages incurred, the vendor or NLC?** They develop a local plumber network to support the claims. They make sure that they meet their requirements. If due to negligence, then it would fall on the plumber, NLC also carries insurance. The town would be held harmless.
  - ii. **If we give customers the options to choose their own provider, is that an issue?** They develop a service provider network for contractors that provide plumbing services. Their agreement is non-exclusive for other line service providers.
  - iii. **Are we going to be promoting this company?** The town would enter into a marketing agreement with NLC. Any mailings sent out would be edited by NLC after discussions with the town. NLC would work with the town and provide proof for review and edits. The mailing would state that it would be optional. They would have to use the Town Seal on the mailing on the envelope.
  - iv. **Is this an exclusive partnership?** Nonexclusive partnership with the town.
  - v. **What is our responsibility if the customer is not satisfied?** Town does not have any responsibility if the customer is not satisfied with the program. Town would be able to provide a direct contact with NLC if an issue arises. They do discuss

contact information with prospective clients if they need anything.

- vi. **Discussion amongst commission** – Is the town comfortable with putting the seal on the mailings? Would we be ok getting phone calls regarding the service with the increased inquiries about the service. Mr. Getchell discussed reaching out to other towns who have used the service and the feedback seemed mostly positive based on small sample sizes. The letter would have a joint logo and we would need to be very thoughtful with the letter drafts before they go out to the residents. Discussion about how many issues customers have with the water sewer lines, Mr. Chandler noted that it's not that many that he can think of. The Commission would recommend taking a look at the contract and see what the term and timelines look like.

h. **Other Open Issues** - None

V. **New Business**

- a. **Lead Service Line Inventory** – Mr. Chandler explained this EPA requirement and recent steps taken to comply. He noted that the EPA is requiring the towns to inventory water mains in the town of Denton for lead and galvanized metals. Mr. Chandler noted that the town is currently compiling a list of needed lines to be inventoried. This process is intensive but needs to be done by each town. Mr. Chandler says that we are on track to have it done by October, which is within guidelines. The commission was interested in whether NLC would cover if lead is in the system.

b. **Other New Business** – No other new business.

VI. **Adjournment**

- a. Motion to adjourn by Mr. Tillery, Second by Mr. Woomeer. Meeting adjourned at 5:12 PM

Respectfully Submitted,

Adam Jones, Secretary